



JEEVIKA

An Initiative of Government of Bihar for Poverty Alleviation

Bihar Rural Livelihoods Promotion Society State Rural Livelihoods Mission, Bihar



1st Floor, Vidyut Bhawan - II, Bailey Road, Patna - 800 021; Ph.:+91-612-250 4980; Fax:+91-612-250 4960; Website:www.brplp.in

Ref. NO: BRLPS/Estt/221/08/3170

Date: 15.01.2025

INVITATION FOR QUOTATIONS FOR SUPPLY & INSTALLATIONS OF DESKTOPS

To

Dear Sirs,

Sub: INVITATION FOR QUOTATIONS FOR SUPPLY & INSTALLATIONS OF DESKTOPS

1. You are invited to submit your most competitive quotation for Supply of the following item :

Descripti on of the Goods	Specification	Quan tity	Delivery Period	Place of Delivery	
Desktop	Monitor	05	Within 10 days from date of PO	3 rd floor, Annex II, Vidyut Bhawan , Bailey Road, Patna.	
	CPU				Monitor Screen Size 24" (1080P FHD, 4k)
	RAM				11th Generation Intel® Core™ i7 Processors 3.9 GHz or higher
	HDD				16 GB DDR4 2400 MHz or higher upgradable up to 32 GB with 2 extra Slots
	Ethernet Card				1 TB SSD with 3.5 inch IDE HDD Slot
	Optical Media				Integrated Dual Band Ethernet with Wi-Fi 802. a/b/g/n
	Ethernet Card				DVD Reader / writer (Optional)
	MS office				10/100/1000 Giga
	Operating System				2016 or above Home and Business (Digital License)
	Keyboard				Windows 11 Pro/Ent. (OEM 64 bit)
	Mouse				USB US-English Keyboard (OEM)
	Cabinet				USB Optical scroll mouse (OEM)
	Ports				Mini Tower
Warranty	4 x USB ports, 1 x microphone and headphone in front panel, 6 x USB V 3.0, 2 x Display port VGA and HDMI port, Audio ports in rear panel, 1x C Type				
	3-year onsite OEM Comprehensive warranty				

Sly



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	Note- Existing users HDD will be added in “newly procured CPU cabinet” by system integrator			
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2. Important Dates and Times/Bid Document

- 2.1 Issuance of bid document : 15-01-2025
2.2 Last Date & Time for Submission of Bids : 27-01-2025 till 04.00 PM
2.3 Opening of bid : 27-01-2025 till 04:30 PM

3. **Qualification criteria.**

- a) Photocopy of GST registration should be attached.
b) Catalogue of Desktop should be attached.
c) Should be a manufacturer/authorized dealer/distributor/retailer of Branded Desktop. Supporting documents should be submitted.

4. **Bid Price**

- a) Applicable GST should be clearly stated. All duties, taxes, freight, insurance, delivery charges and other levies, shall be included in the quoted price.
b) The rates quoted by the bidder shall be fixed for the duration of the supply and shall not be subject to adjustment on any account.
c) The Prices should be quoted in Indian Rupees only.
d) Tax will be deducted at source, if applicable.
e) GST in connection with the sale shall be shown separately.

5. **Submission of Bids:**

- a) A bidder shall submit only one quotation in sealed envelope.
b) The bidder must mention full detail specification of the items quoted.
c) **Assembled desktops will not be accepted.**

6. Bidder should have registered under GST Act 2017. GST would be applicable as per applicable norms.

7. **Liquidated Damages**

For delays:

The applicable rate is 0.07 % per week. In ordinance delays, may cancelled purchase order.

8. **Validity of Quotation**

Quotation shall remain valid for a period not less than 60 days after the deadline date specified for submission.



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9. **Evaluation of Quotations**

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

- (a) Are properly submitted; and
- (b) Conform to the terms and conditions, technical specifications and qualification criteria.

10. **Award of Contract**

The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who in the assessment / judgment and sole discretion of the BRLPs, has technical capability to execute the contract and has quoted the lowest price.

- i. Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject part/all quotations at any time prior to the award of work
- ii. The bidder whose bid is accepted will be notified of the award of work by the purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
- iii. In case if L1 agency fails to do the job, BRLPS may take the services of L2 agency at L 1 rate.

11. **Warranty:** OEM comprehensive warranty for desktops shall be on comprehensive' basis (i.e., including repairs, replacements, maintenance, etc.)


12. The minimum applicable period of comprehensive warranty should not be less than **03 (three) year for desktop** from the date of installation of desktops at BRLPS office.

13. Payment shall normally be made within 30 working days (excluding sundays and holidays) after Configuration & Demonstration and upon submission of e way bill. Bidder has to attach installation report duly signed by representative from our IT section along with their e way bill.

14. We look forward to receiving your quotations and thank you for your interest in this project.

Encl.:

Annexure I- Format of Quotation


14/01/2025
(Dr. Santosh)

Procurement specialist



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Format for Quotation

Annexure-I

Description of Goods: Supply & Installation of Desktop

Sl. No (1)	Description of the goods (2)	Specifications of the goods / offered (3)	Quantity and Unit (4)	Price for each unit (Rs.)				Total Price (Rs.)	
				Unit rate including excise, customs duty (a)	Transportation, insurance, local incidental costs, etc. (b)	GST (c)	Quoted Unit rate [a+b+c] (d)	(in figures) (7)	(in words) (8)
1	Desktop		05						
Total:									

Note: In case of discrepancy between unit price and total price, the unit price shall prevail

Total bid price (in figures) Rs.....

(in words) Rupees.....

We agree to supply & demonstrate the quality of the above goods in accordance with the technical specifications for a contract price quoted against each item within the period specified in the Invitation for Quotations.

Signature of Bidder.....

Name

Business Address:

.....

Place: