





1" Floor, Vidyut Bhawan - II, Bailey Road, Patha, 800 021; Ph.:+91-612-250 4980; Fax:+91-612-250 4960; Website:www.brlp.in Rel-No!BRLPS/ESI+ 221 | 08/3170 Date: 15.01 2025

INVITATION FOR QUOTATIONS FOR SUPPLY & INSTALLATIONS OF DESKTOPS

То	
Dear S	Sirs,
	INVITATION FOR QUOTATIONS FOR SUPPLY & INSTALLATIONS OF
DESK	<u>TOPS</u>

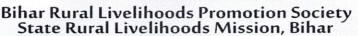
1. You are invited to submit your most competitive quotation for Supply of the following

Descripti on of the Goods		Specification	Quan tity	Delivery Period	Place of Delivery
	Monitor	Monitor Screen Size 24" (1080P FHD, 4k)			
	CPU	11th Generation Intel® Core TM i7 Processors 3.9 GHz or higher			
	RAM	16 GB DDR4 2400 MHz or higher upgradable up to 32 GB with 2 extra Slots			
	HDD	1 TB SSD with 3.5 inch IDE HDD Slot			
	Ethernet Card	Integrated Dual Band Ethernet with Wi-Fi 802. a/b/g/n			
	Optical Media	DVD Reader / writer (Optional)		Within 10 days from date of PO	3 rd floor, Annex II, Vidyut Bhawan , Bailey Road, Patna.
	Ethernet Card	10/100/1000 Giga	05		
Desktop	MS office	2016 or above Home and Business (Digital License)			
	Operating System	Windows 11 Pro/Ent. (OEM 64 bit)			
	Keyboard	USB US-English Keyboard (OEM)			
	Mouse USB Optical scroll mouse (OEM)				
	Cabinet	Mini Tower			
	Ports	4 x USB ports, 1 x microphone and headphone in front panel, 6 x USB V 3.0, 2 x Display port VGA and HDMI port, Audio ports in rear panel, 1x C Type			
	Warranty	3-year onsite OEM Comprehensive warranty			





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Note- Existing users HDD will be added in	
"newly procured CPU cabinet" by system	
integrator	

2. Important Dates and Times/Bid Document

2.1 Issuance of bid document

2.2 Last Date & Time for

Submission of Bids : 27-01-2025 till 04.00 PM

: 15-01-2025

2.3 Opening of bid : 27-01-2025 till 04:30 PM

3. Qualification criteria.

- a) Photocopy of GST registration should be attached.
- b) Catalogue of Desktop should be attached.
- c) Should be a manufacturer/authorized dealer/distributor/retailer of Branded Desktop. Supporting documents should be submitted.

4. Bid Price

- a) Applicable GST should be clearly stated. All duties, taxes, freight, insurance, delivery charges and other levies, shall be included in the quoted price.
- b) The rates quoted by the bidder shall be fixed for the duration of the supply and shall not be subject to adjustment on any account.
- c) The Prices should be quoted in Indian Rupees only.
- d) Tax will be deducted at source, if applicable.
- e) GST in connection with the sale shall be shown separately.

5. Submission of Bids:

- a) A bidder shall submit only one quotation in sealed envelope.
- b) The bidder must mention full detail specification of the items quoted.
- c) Assembled desktops will not be accepted.
- 6. Bidder should have registered under GST Act 2017. GST would be applicable as per applicable norms.

7. Liquidated Damages

For delays:

The applicable rate is 0.07 % per week. In ordinance delays, may cancelled purchase order.

8. Validity of Quotation

Quotation shall remain valid for a period not less than 60 days after the deadline date specified for submission.

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9. Evaluation of Quotations

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

- (a) Are properly submitted; and
- (b) Conform to the terms and conditions, technical specifications and qualification criteria.

10. Award of Contract

The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who in the assessment / judgment and sole discretion of the BRLPs, has technical capability to execute the contract and has quoted the lowest price.

- i. Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject part/all quotations at any time prior to the award of work
- ii. The bidder whose bid is accepted will be notified of the award of work by the purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
- iii. In case if L1 agency fails to do the job, BRLPS may take the services of L2 agency at L1 rate.
- 11. **Warranty:** OEM comprehensive warranty for desktops shall be on comprehensive' basis (i.e., including repairs, replacements, maintenance, etc.)
- The minimum applicable period of comprehensive warranty should not be less than **03** (three) year for desktop from the date of installation of desktops at BRLPS office.
- 13. Payment shall normally be made within 30 working days (excluding sundays and holidays) after Configuration & Demonstration and upon submission of e way bill. Bidder has to attach installation report duly signed by representative from our IT section along with their e way bill.
- 14. We look forward to receiving your quotations and thank you for your interest in this project.

Encl.:

Annexure I- Format of Ouotation

(Dr. Santosh) \
Procurement specialist



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Format	for	Ouo	tation

Description of Goods: Supply & Installation of Desktop

Annexure-I

Total Price (Rs.)

		a							
Sl. No (1)	Description of the goods (2)	Specifications of the goods / offered (3)	Quantity and Unit (4)	Unit rate including excise, customs duty (a)	ation, insurance, local incidental costs, etc. (b)	GST (c)	Quoted Unit rate [a+b+c] (d)	(in figures) (7)	(in words) (8)
1	Desktop		05						
							Total:		
Note: In case of discrepancy between unit price and total price, the unit price shall prevail Total bid price (in figures) Rs									
					(in words		ees		•••••
We agree to supply & demonstrate the quality of the above goods in accordance with the technical specifications for a contract price quoted against each item within the period specified in the Invitation for Quotations.									
Signature of Bidder									
	Name								
	Business Address:								
									경영 아이들 가는 사람들이 가는 아이들 때문에 가는 사람들이 되었다.
					Place:				

Price for each unit (Rs.)

Transport-